

**APPLICATION FORM**

**UCD School of Languages, Cultures and Linguistics**

**Please consult the Application Procedures. Complete this application form in accordance with**

**the instructions and check that you have included the following:**

* Complete original Academic Transcripts, notarised English translations Yes No

where relevant giving details of all courses taken and examination marks

obtained. *Transcripts are not normally returned. However, if requested and*

*a self-addressed envelope is provided, they can be returned once they have*

*been verified by the university.* (Non UCD applicants only) ☐ ☐

* 2 academic references. It is your responsibility to get these

 and submit them with your original documentation ☐ ☐

* Your Curriculum Vitae/Resumé ☐ ☐
* Covering letter outlining your reasons for choosing to apply to UCD School ☐ ☐

 of Languages, Cultures and Linguistics and our research programme

* Writing Sample comprising one of the following: your completed Masters
thesis, 2-3 draft chapters if thesis is not yet submitted, samples of published
work or other relevant written work ☐ ☐
* English Language Proficiency. Applicants whose primary language is not

 English, must provide a certificate of proficiency in the English language, ☐ ☐

such as TOEFL, Cambridge or IELTS. Results must be less than 2 years old.

(see Note at end of application form )

* Copy of birth certificate or relevant pages from your passport

to confirm your official name and date of birth (Non UCD applicants only) ☐ ☐

* Scan of application form, completed and signed with supporting documentation ☐ ☐

 **Applications which are incomplete, or do not satisfy the Application Guidelines will be automatically disallowed.**

 **Applications in excess of stated word limits will be disqualified.**

 **Please submit your completed application electronically:**

1. Electronic version to include: Completed Application Form and all supporting material (except academic references). Email to: slclgraduates@ucd.ie

 **Application Deadlines**:

* Registration periods are at the beginning of: September, January or May.
* The School strongly recommends entering the programme in September, which is the beginning of the academic year.
* Applications should be made at least 4-5 months prior to the Registration deadline.
* Applicants will be notified of the outcome of their application following an assessment process which takes approximately 10 weeks.

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# UCD SCHOOL OF LANGUAGES, CULTURES AND LINGUISTICS

### PhD/MLitt Application

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| APPLICANT INFORMATION |
| Surname |  |  | First Name |  | UCD Student # (if applicable): |  |
| Street Address |  |
| Town/City |  | County |  | Postcode |  |
| Country |  | Phone Number (including international dialing code) |  |
| Date and Place of Birth |  |
| E-mail Address |  |
| Institutional Affiliation (current) |  | Your Current Occupation |  |
| Country of Citizenship | Ireland ☐ | Other EU (specify) ☐ | Non-EU (specify) ☐ |
| Languages in which you areproficient |  |
| Programme you wish to apply for: |
|  PhD Application  | ☐ |  MLitt Application ☐ |  |  |  |
|  Full-Time | ☐ |  Part Time ☐ |   |  |  |
| Registration period preference: |  September: ☐ January: ☐ May: ☐ |
| Have you been or expect to be awarded a scholarship/bursary etc? Please give details |  |
|  |
| ACADEMIC RECORD TO DATE |
| **Title of Primary Degree** |  | Main Subjects Taken |  |
| Awarding Institution (please give full official name) |  | Years Registered (From – To) |  |
| Date Degree Awarded |  | Final Classification or GPA\* |  |
| **Title of Taught Degree/Diploma** |  | Main Subjects Taken |  |
| Awarding University (please give full official name) |  | Years Registered (From – To) |  |
| Date Degree Awarded |  | Final Classification or GPA\* |  |
| \*If you have not yet graduated, please state when your examination results will be available |
| **RESEARCH EXPERIENCE**  |
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| **PAPERS PUBLISHED/ACCEPTED FOR PUBLICATION** |
| *Title* | *Where Published / Submitted* | *Date* |
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| **CONFERENCE PRESENTATIONS**  |
| *Title*  | *Conference*  | *Date* |
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| **OTHER RELEVANT ACADEMIC OR PERSONAL DETAILS** |
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| **TITLE & SHORT DESCRIPTION OF RESEARCH PROPOSAL / PROJECT** *(no more than 50 words)* |
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| **PLEASE INDICATE THE FIELDS OF RESEARCH, IN ORDER OF IMPORTANCE, TO WHICH YOUR PROJECT RELATES** |
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| **IF YOU HAVE DISCUSSED YOUR PROPOSAL WITH A MEMBER OF THE SCHOOL, PLEASE GIVE NAME(S)** |
|  |
| **ACADEMIC REFERENCES** *(Please provide the name, position and official address and email address of two academic referees who are acquainted with your academic work and who are prepared to write on your behalf.*  |
| **Referee 1:**  |
| NAME & POSITION |
| ADDRESS |
| PHONE (full international dialing code) |
| EMAIL |
| **Referee 2:** |
| NAME & POSITION |
| ADDRESS |
| PHONE (full international dialing code) |
| EMAIL |
| ENGLISH LANGUAGE PROFICIENCY NOTE: |
| Applicants whose primary language is not English must submit evidence of a certificate of proficiency in the English language **(such as TOEFL minimum score of 600 or 250 computer based, Cambridge or IELTS minimum score of 6.5 with 6.0 in each band).** Test results must be less than two years old. Please refer to our [International Office](http://www.ucd.ie/international/study-at-ucd-global/ucdenglishlanguagerequirements/) website for more details:  |
| **DECLARATION**I declare that the above particulars are correct and understand that the School’s Application Procedures for Research Students apply.I further declare that I have read and will abide by the[UCD Academic Regulations](https://sisweb.ucd.ie/usis/W_HU_REPORTING.P_DISPLAY_QUERY?p_query=GD120-1&p_parameters=F46FD1EC22E730EE67CD2D4D3A627D32442C5F57E71E0A303AFE9BD4DF692B05F12AC603366035C6AE58B998B273EC5ECB26C0D1267FA7BE587F5D96162950DEFBD9371A47DDF98AE453ADD86F0536FC963B0CCB81173750235DF51449C024AF72DBA94136DDCC50707A16E302543C73CDFAF676029E0875702C322A10BDC0DB)Signature of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(electronic signature not acceptable)* |